



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Abhilashi College of Education, Ner Chowk, Mandi H.P.
• Name of the Head of the institution	Dr. Narbada Devi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01905243328
• Mobile No:	9418484239
• Registered e-mail ID (Principal)	principalace2016@gmail.com
• Alternate Email ID	abhilashigroup@gmail.com
• Address	VPO Ner Chowk Teh. Balh Distt. Mandi
• City/Town	Mandi
• State/UT	Himachal Pradesh
• Pin Code	175008
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education

• Location	Semi-Urban				
• Financial Status	Self-financing				
• Name of the Affiliating University	Himachal Pradesh University Shimla				
• Name of the IQAC Co-ordinator/Director	Ms. Sapna Goel				
• Phone No.	01905243328				
• Alternate phone No.(IQAC)	9418456778				
• Mobile (IQAC)	9418456778				
• IQAC e-mail address	principalace2016@gmail.com				
• Alternate e-mail address (IQAC)	sapna.panku@gmail.com				
3.Website address	www.abhilashicollegeofeducation.in				
• Web-link of the AQAR: (Previous Academic Year)	http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637713624049757223.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637850180697710513.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.48	2010	28/03/2010	27/03/2015
Cycle 2	A	3.08	2016	08/12/2016	22/01/2022
6.Date of Establishment of IQAC	01/07/2007				
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	Nil	00
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> (Please upload, minutes of meetings and action taken report) 		View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Celebration of National Days				
Center and Himachal Pradesh Teacher eligibility test coaching				
Introduction of Value added Courses				
Cleanliness Campaign				
Guest Lectures by Eminent Speakers				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).				

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	It helps for the realization of academic and non academic objectives
Preparation of Time table for 1st and 3rd sem. and 2nd and 4th sem.	it helps for smooth functioning of curriculum transactions
Planning for the school Internship programme and Teaching Practice	It develops the teaching skills among the pupil teacher
Guest Lectures by Eminent speakers	To spread awareness among the pupil teacher regarding different issues
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Abhilashi Educational Society	25/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	26/01/2022
Extended Profile	
2.Student	
2.1 Number of students on roll during the year	400
File Description	Documents
Data Template	View File
2.2	200

Number of seats sanctioned during the year		
File Description	Documents	
Data Template	View File	
2.3		104
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
File Description	Documents	
Data Template	View File	
2.4		198
Number of outgoing / final year students during the year:		
File Description	Documents	
Data Template	View File	
2.5	Number of graduating students during the year	198
File Description	Documents	
Data Template	View File	
2.6		200
Number of students enrolled during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		70
Total expenditure, excluding salary, during the year (INR in Lakhs):		
4.2		40
Total number of computers on campus for academic purposes		
5.Teacher		

5.1	28
Number of full-time teachers during the year:	

File Description	Documents
Data Template	View File
Data Template	View File

5.2	28
Number of sanctioned posts for the year:	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Abhilashi College of Education, NerChowk is an affiliated institution of Himachal Pradesh University. The college being a constituent associated college of the Himachal Pradesh University is bound to follow the curriculum and evaluation pattern of the University. Although, there is no direct role of the college in curriculum development process, however, the college put forward the suggestions for making improvement in curriculum as and when it is desired by the University. Academic practices are rationalized with adequate timetables, workloads and other supportive administrative tasks prepared well in advance of training session. As per the Himachal Pradesh University guidelines, lectures, tutorials and practical classes are carried out. Supplementing the operational curriculum, strong tutorial and mentor ward scheme is implemented in the college and smaller groups of learners are created so that academic and other deliberations are given for academic and extra-academic guidance. The college has a committee namely Time-Table Committee which implements the syllabus. This committee develops and deploys action plans effectively for the curriculum at the college level. The activities of the Time-Table Committee begin before the commencement of the academic session and continue till the end of the academic year.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

A. All of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and

A. All of the Above

**students through Website of the Institution
Prospectus Student induction programme
Orientation programme for teachers**

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637851072465008501.pdf
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

12

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637850180697710513.pdf
Any other relevant information	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637835719538452773.pdf

1.2.2 - Number of value-added courses offered during the year	
4	
1.2.2.1 - Number of value-added courses offered during the year	
4	
File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	No File Uploaded
1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year	
396	
1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year	
396	
File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded
1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	All of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

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1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

00

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

An educational institution performs a significant function of

providing learning experiences to lead their students from the darkness of ignorance to the light of knowledge. Abhilashi College of Education has an enthusiastic commitment in ensuring curriculum enrichment since its foundation. The college with the committed visionaries in Abhilashi Educational Society (parent body of the college) and dedicated faculty members tries to achieve the following objectives:

- To develop reflective, critical and creative thinking among prospective teachers.
- To develop inter-personal and social skills along with right attitude and self-motivation for continuous learning among prospective teachers.
- To bring about physical, emotional, intellectual and ethical integration of student-teachers with a view of evolving a 'Complete Teacher possessing the basic values of secularism, national integration and truthfulness.

Adequate initiatives have been taken to ensure that the academic activities of the college supplement the Himachal Pradesh University's curriculum and meet the goals and objectives of the college. The Teacher education programme at Abhilashi College of Education is focused on the development of teacher proficiency and competence that would enable and empower the prospective-teachers to meet the requirements of the profession and face the challenges therein.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

Abhilashi College of Education familiarizes students with the

diversities in school system in Indian as well as international and comparative perspective. Diversity is that which creates difference among people. Diversity contributes to improve critical thinking skills and to encourage academic confidence among students too. Merely providing adequate infrastructure, teaching-learning material, adequate teaching and non-teaching staff, providing conducive atmosphere for learning are not sufficient requirements towards the quality education. Along with this, components of the curriculum like syllabus, pedagogy, examination, assessment systems, norms and standards, affiliation and accreditation standards are also important factors which need to be addressed while dealing with quality issues in education. Abhilashi College of Education understands that institutes normally differ in various aspects. Though, student participation through intrinsic involvement with the curriculum can help them to get familiarized with the diversity in school system. Thus, College conducts various group activities like Rangoli competition, Mehendi Competition, educational tours, skit, nukkadnatak etc. with diverse group members in and outside the college campus. These Group activities assist to create a constructive atmosphere and group dynamic for creative and collaborative learning. Faculty members of College also use various teaching methods depending upon the need of content to provide individualised instructions.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The college believes that the responsibility of an institution is

beyond giving the education to students to qualify their academics. Thus, Abhilashi College of Education takes additional responsibility to support the students in making a right start of their career. For fulfilling this objective, a well-scheduled coaching for qualifying the HPTET and CTET along with career counseling is given to all B.Ed students in fourth semester of their course. The Placement Cell of college focuses to develop adequate interview skills, leadership and teamwork qualities among the students. Mock interview is conducted for a hands-on experience for the prospective teachers. Further, to provide a teaching job to the needy students, College also organizes a well-managed Job fair every year by inviting the reputed schools situated in neighboring locality. The pedagogy at Abhilashi College of Education provides ample opportunities through academic and co-curricular activities for students to develop into trained and competent professionals. The college makes efforts to provide training to the prospective teachers not only in five specified teaching skills (Skill of Explaining, Skill of Reinforcement, Skill of Probing Questioning, Skill of Stimulus Variation, Skill of Using Blackboard), but additional teaching skills are integrated with other main teaching skills during micro-teaching.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

All of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed and action taken

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

400

2.1.1.1 - Number of students enrolled during the year

400

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

80

2.1.2.1 - Number of students enrolled from the reserved categories during the year

96

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

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2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

00

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Abhilashi college of education has a well-established assessment process/mentorship system. Students are identified by faculty members who act as their mentors. They conduct regular meetings with their student mentees(10 - 20) to monitor their academic progress. A student scoring less than 25% marks in term exams and having less

than 75% attendance is considered as an academically slow learner. Mentors keep a close eye on these students and keep their parents/guardians informed about their performance. steps taken by the mentors:

1. Faculty mentor follow the progress of the students regularly advising them about attending classes, making up for missed classes, and getting additional help.
2. Intimating parents/guardians to counsel their wards.
3. Conduction of remedial classes for Students who fail in term/semester exams. Conduction of extra classes to those who failed in previous term/semester subjects.

Mentors get engage with such students and assist them by helping in completion of assignments and arranging extra and remedial classes for them. In case of Advance learners, faculty encourages and motivates them to perform better in academics as well as provides them different platforms for their professional development.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

Six/Five of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

One of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:14

2.2.4.1 - Number of mentors in the Institution

28

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Multiple mode approach are used for enhancing learning experiences . Abhilashi College provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behaviour. All faculty members conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods.

1. **Experiential Learning:** The institution imparts the experiential learning practices to enhance creativity and cognitive levels of the students such as Laboratory Sessions are conducted with content beyond syllabus.

2. **Participatory Learning:** In this type of learning, students participate in various activities such as seminar, group discussion and the skill based on courses. Students are encouraged to participate in activities such as Annual sports meet, cultural program etc.

3. **Problem-solving methods:** For this, college organizes expert lectures on various topics, motivate students to join and participate in various inter-college and intra-college competitions such as Regular Assignments , Regular Quizzes, Class presentations, Debates and Participation in Inter college events.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

06

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://youtu.be/lvis0XEUDzw / https://youtu.be/1eXApJCOVOE https://youtu.be/1eXApJCOVOE ,/ 1eXApJCOVOE ,
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

198

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Three of the above

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	http://abhilashicollegeofeducation.in/Facility
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students. Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity, conduct of self with colleagues and authorities, balancing home and work stress, keeping oneself abreast with recent developments in education and life.

mentoring system has already been available in the institution from the past few years as the institute felt the importance of integrating such a system. With a wide variation in the student population with regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. Every year the names of all students are collected and they are divided into groups of 10-20 students. Each group is assigned a teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required through the academic session. In isolated cases, parents are called for special meetings with the Principal at the suggestion of the mentor. Though this system significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each mentor's report, the institute organizes a remedial class on different subjects within the syllabus for slow learners.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Four of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Innovation in education encourages teachers and students to explore, research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. The thinking process that goes into it will help students develop their creativity and their problem solving skills.

Creativity and innovation are fundamental to all disciplines and an essential part of the learning process, forming an important dimension of learning how to learn. They are also fundamental to teachers improving their professional practice and to school development.

Learning involves challenging, and improving understanding by being made to think hard. Sometimes, to understand new concepts and

broaden perspectives, our approaches to thinking need to be creative, imaginative and lateral, as well as linear. College helps students to understand how they can question or challenge established knowledge to help them to formulate their own understanding, imagination can play an important role. Creativity represents a balance between knowledge and freeing oneself of that knowledge'

In life skills education, Students are actively involved in a dynamic teaching and learning process. The methods used to facilitate this active involvement include working in small groups and pairs, brainstorming, role play, games and debates.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	Seven/Eight of the above
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	View File

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching /	Ten/All of the above
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internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback

All of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	All of the above
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File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	View File

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	Four of the above
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

Three of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The internship programme provides an opportunity to the prospective teachers to link the educational theory and pedagogical concepts with their practice to test the validity of theoretical propositions. The internship programme has been further split into two parts consisting of 4 weeks and 16 weeks to be organized in the first and second year of the Two-Years programmes. The planning and organization of the internship shall have to be based on the principles mentioned below:

(a) The pupil teachers be called upon to work as full-time teachers in negotiated schools during internship under the guidance and supervision of school principal and mentor teachers.

(b) The Internship Schools shall take responsibility in engaging and assessing pupil teachers, and shaping their attitude and experiences on school and community engagement.

The pupil-teachers are required to undertake a variety of activities:

a) Analysis of school syllabus and textbooks.

b) Observing the classroom teaching of regular teachers

c) Preparation of Lesson Plans and Unit Plans.

g) Teaching the units of the prescribed syllabus in two subjects currently being taught in the school. n) Community work, community survey etc.

o) Maintenance of a teacher diary to record day to day happenings and reflections thereon.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

198

File Description	Documents
Data as per Data Template	View File
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests
Organizing academic and cultural events
Maintaining documents Administrative responsibilities- experience/exposure
Preparation of progress reports**

Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Principal in coordination with coordinator review and monitor execution of internship programme. Academic cell which is constituted with an In-charge and members takes care of the proper functioning of the internship programme of Abhilashi College of Education. Feedback mechanism is very effective and helps in monitoring and evaluating the teaching and learning process. Student and management feedback is analyzed by IQAC and finally reviewed in meetings. College monitors every activity during internship program and takes special care of quality. Teacher trainees are made familiar with every activity and processes take place inside the school premises to ensure optimal impact of internship in school. Anonymous feed backs from students and all the stakeholders are collected by placing suggestion and complaint boxes.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	View File

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

Three of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Five of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

28

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

06

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

28

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

175

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	View File

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

Teachers must keep themselves updated to new and modified methods to suit the requirements of the day. This is how teachers can update themselves professionally. Teacher's development can be classified into three categories: Personal, Professional and Social.

Personal Development

Teachers can attain this in two manners - Formal and Informal. Formal methods include:

attending conferences, workshops, webinars, seminars, with a view to enlightening on latest developments which help them to update with latest concepts that are required for professional development. Writing articles/books, publication of research papers etc.

Professional Development

Teachers, in order to let learners learn is the best possible ways and have to adapt the changes from time to time. Learners live in a different setup as compared to teachers. Teachers have to demonstrate that they possess some special characteristics to handle the changing trends in education.

Social Development

Teachers' needs do not differ from any other living creature, but since he is entrusted with the job of 'shaping the future' he has to live a life of austerity and limitations. He has to constantly reflect upon his actions as a teacher and make necessary changes to suit the need of the hour.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution. Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Abhilashi College of Education sticks to academic schedule which is being given by the HPU for conduction of nonstop internal evaluation system. The academic calendar involves

the dates of commencement and completion of the syllabus, time tables of internal exams and so forth. It sets out the dates of term end examination. The time tables have been arranged and executed in like manner. The teachers define teaching plans as indicated in the academic calendar and guidelines of the HPU. The time table of external examinations fixed by the University and the same is displayed on notice board for the students. Any changes are conveyed to the students well in advance.

1. Preparatory Exams are conducted every year before university exams.

2. Every teacher conducts regular class tests on the related topic.

Teachers clear doubts of students with advice about writing correct & appropriate

Answers. The regular monitoring is done by the college Governing Council. The Principal heads curricular and extracurricular review meetings on regular basis to check the execution and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedules of activities are made if required.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Five of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	View File
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

There is complete transparency in the examination college strictly adhere to the university rules. At the beginning of the semester faculty members inform the students about various components of assessment and examination process during the semester. Examination

schedule are prepared as per the university demands and communicated to the students well in advance. To ensure proper conduct of the formative assessment and house examination separate invigilator is assigned to each room.

The checked answer sheet are verified again by the respective subject teachers and again corrected if there is any chance of correction. The corrected answer sheets are then distributed to the students for verification by the students and if any grievances redressed immediately. According to the test results and along with other criteria's the internal assessment is prepared.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

- An Academic Calendar is a planned document for the faculty members, students and other stakeholders. It includes a complete schedule of commencement of classes, internal evaluation schedule, co curricular activities, tentative examination schedule etc. Preparation of Academic Calendar begins before the commencement of academic session. The Committee members of the College prepare Academic Calendar by considering the prescribed guidelines of the Himachal Pradesh University Shimla. The Committee members takes into consideration the feedback from students, teachers, alumni and other stakeholders while preparing the Academic calendar. The Academic Calendar is displayed on College Notice Board and website. Effectiveness of the entire process is maintained by the Office of the Principal with the objective of incorporating inquisitiveness and scientific temper among the students through diverse activities. The Academic Calendar contains information regarding the following:
 - Curricular Activities: It covers the entire teaching learning process with the teaching plan and transacting the prescribed curriculum effectively.
 - Co-curricular Activities: Unit test, midterm assignments, practicum, seminar etc are conducted by the respective faculties are included in the calendar.

- **Extracurricular Activities:**The Academic Calendar also includes the activities outside the formal classroom along with social interaction .Celebration of eminent personalities and various social awareness programmes are included with varied experiences.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

PROGRAMME LEARNING OUTCOMES (PLOs):

Content Competency:

- to impart relevant knowledge with respect to foundation and methodology courses
- to promote mastery over the required content.
- to understand the paradigm shift in conceptualizing disciplinary knowledge
- to select and use of appropriate assessment strategies for facilitating learning.

Pedagogical Skills:

- to impart teaching skills and strategies to transfer the given content suitably in classroom situations
- to innovate and experiment classroom practices.

Professional Ethics:

- to imbibe and uphold qualities of a good teacher
- to show love and respect to the individuality of the child

Effective Citizen Ethics:

- to understand different values such as morality , social service and accept responsibility for the society.
- to create leaders in all walks of life and thus be agents of change in society.

COURSE LEARNING OUTCOMES (CLOs):

- Childhood & Adolescence
- Understanding of Educational Technology
- Language Across the School Curriculum
- Understanding Discipline and Pedagogy: Language, Social Science, Scinces, Mathematics, Commerce
- ICT Basics
- Knowledge & Curriculum
- Contemporary Education in India
- Techniques, Methods & Approches of Pedagogy
- Understanding Self
- Inclusive Education
- Educational Evaluation
- Guidance & Counselling

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The most appropriate assessments to improve students' learning are quizzes, house tests, writing assignments and other assessments that teachers makes in the classes on a regular basis. Teachers rely on the results from these assessments because of their direct relationship with classroom teaching goals. Further these results are immediate and easy to analyze at the individual student's level. To use classroom assessments to improve, however, teachers must change both their approach to assessment and their interpretation of the results. In particular, they need to see their assessment as an

integral part of the instruction process and as important in helping students learn. Despite the importance of assessment in education today, some teachers receive very formal training in assessment design or analysis. Lacking specific training, teachers rely too heavily on assessments submitted by the publisher of their textbooks or instructional materials. When no appropriate assessment is available, teachers construct themselves in a disgusting fashion, with questions and essays similar to those their teachers used to use. They form assessment as an assessment instrument, to be used primarily after instructional activities are completed and to provide students with grades.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

198

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Performances of students are catered to know how to prepare themselves for assessment. Perform to the best of their ability have a greater confidence in the assessment method and the judgment of

teacher improve their motivation. By following the assessment process:

- understand exactly what is expected from them
- have a clearer understanding of the assessment criteria
- know how to prepare themselves for the assessment
- perform to the best of their ability (when they are fully informed about the assessment)
- have a greater confidence in the assessment method and the teacher's judgment
- take ownership of their assessment
- Prepare for the assessment.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

7

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	View File
Any other relevant information	View File

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

11

File Description	Documents
Sanction letter from the funding agency	View File
Income Expenditure statements highlighting the research grants received certified by the auditor	View File
Any other relevant information	View File

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

All of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

Three of the above

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	View File
Copyrights or patents filed	No File Uploaded
Any other relevant information	View File

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

15

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	View File
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

1

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

396

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

396

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

396

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

396

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	View File

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Extension activities and outreach programmes, the institution has made efforts of bringing awareness and concern among local community regarding cleanness, AIDs awareness and its devastating effects, importance of blood donation and its importance in saving life and other social issues. Through these activities, college endeavors to develop among the students the sense of selfless-service, social responsibility and other human values as envisioned in the mission and objective of the college. To arouse social consciousness of the students by providing them opportunities to work with and among the people. To develop an awareness and knowledge of social realities to have concern for the well being of the community and engage in

creative and constructive social action. In society, extension work helps in increasing productivity, enhancing skills and abilities, focusing on growth and helping people to work on their own future development. Abhilashi college of education participated in systematic voter education and electoral program, which is known as SVEEP Program. SVEEP's Primary goal is to build a truly participative democracy in India by encouraging all eligible citizen to vote and make an informed decision during the election.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	View File

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

16

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	View File

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

2

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

2

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

2

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

One/Two of the above

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Abhilashi College of Education provides a platform of quality and effective education to its students. This college is known for the the indicator of well infrastructure furnished building with the the availability of various learning resources and physical facilities. These all physical facilities attracts the students across the whole India to enroll them in this college. The main features behind this attractiveness is its campus which is situated in a quite, pleasant place to provide peaceful education and learning resources like as well qualified teaching faculties, non teaching staff various committee and cells established in the College under the IQAC appropriate timing of the college opening and closing every day after that infrastructure availability in the college such as classrooms, laboratories, seminar halls, multi-purpose hall, office of the college, administrative block, principal and vice principal office, yoga hall, Art and Craft Resources Centre, separate toilets for boys and girls available in each story of the building, comfortable seating arrangement facilities for the students and for teaching and non teaching staff also so for the visitors. This college provides other extension facilities like as vehicle parking facility canteen sports playground etc to each students

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

7

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://abhilashicollegeofeducation.in/Facility
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

5.50

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Abhilashi College of Education provides peaceful atmosphere and proper lighting facility in library there are 8033 books available in the library all the students concern with these books related to their subject concepts the record of the issue of the book from library is maintained by the librarian and assistant librarian to help the pupil teacher to manage the library books into the particular Cup boards and manage them according to their accession number the accession book is prepared all types of the proper billing for purchasing the books from the dealers is maintained. Library is fully automated with the verities of the features. There are 11 National journals and national 4 magazines available and regularly subscribed in the library services. Daily news paper services is also provided by the college to all the students in the library such as in Hindi and English news are subscribed by the college. Library opening timing is 09:30 a.m. to 4:30 p.m. all types

of furnishing facility such as cupboard, chairs, tables, lightning, fan is available in the library. There is also the provision of class or section wise period to all the students for the purpose of their study.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	http://abhilashicollegeofeducation.in/Library
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Institution has not yet provided the facilities of remote access to library resources for the frequent use of students and teachers.

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

2.08

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

70

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637842376888088275.pdf
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

One of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	View File

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

In the era of scientific technology which is concerning with the up to dated information technology and also the field of education is not far from this smart technology for this point of view Abhilashi College of Education is also connected with this latest ICT basis education in this modern period of time. The college provides well IT infrastructure facilities like well decorated and furnished ICT resources centre attached with WI-FI and also LAN internet

connectivity in the college building dear is also a big computer lab facility available in the college for the students with 40 computers each computer are connected with internet facility. We provide the big sick and fundamental computer Education to all students in respect of teaching profession for their professional development. Faculty members are familiar with use of smart ICT technology and they use these technological skills in maximum time inside the classroom while the teach to the pupil teachers. These smart classrooms attract and motivated all the pupil teachers for their further teaching profession. Beyond these IT facilities all the resource centers like as administrative block, college office, principal and vice principal office, library with digital facility are connected with updated computers.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

20:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

Four of the above

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	https://www.youtube.com/watch?v=Wd0QrFvrRPI
List the equipment purchased for claimed facilities along with the relevant bills	View File
Link to the e-content developed by the faculty of the institution	https://www.youtube.com/watch?v=1vis0XEUdzw
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

14.05

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials.

Laboratory: The laboratory equipments, specimens, and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirements of the teaching college.

Sports facilities: Teacher Incharge of Physical Education takes the responsibilities of the maintenances of the sport facilities.

IT facilities: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college.

Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers.

Student support and welfare: In the college campus, there is a good environment for the benefit and welfare of the students. Various sub committees are in the college to support services, student welfare and to meet their needs.

Academic Support: The college is affiliated to Himachal Pradesh University Shimla The college has an elaborate academic support mechanism.

File Description	Documents
Appropriate link(s) on the institutional website	http://abhilashicollegeofeducation.in/Facility
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Three of the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	View File

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	View File

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	View File

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Three of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
00	198

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	View File

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

11

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

4

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Abhilashi College of Education has a representative body of the students in which students are elected every year at the start of the academic year. The governing body of the Student's association is the Student's Council. The council is made up of representatives from the college campus. College Students Association is formed at collegial level with five members i.e. President, Vice-President, Secretary and two executive members. Representatives act as liaisons between the students' council, the community Education committee, and the students on their campus by sharing information and bringing issues forward. The student representatives coordinate various activities and responsibilities entrusted by the college to them. The representatives provide feedback about various activities undertaken by the faculties and the college as well as how the decisions of College authorities are received by the students. Meeting of the representative body and college administration takes place regularly to work out different activities of the college. The student's council along with college management participated in organizing and conducting programs like cleaning of college premises, Swachh Bharat Abhiyan, Blood Donation Camp etc. Funding of various activities undertaken by the students' representative body is done by the college.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	View File

5.3.2 - Number of sports and cultural events organized at the institution during the year

18

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	View File

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Maintaining good relationships with alumni over time is crucial to the success of highered institutions. Alumni serve many valuable roles such as helping to build and grow an institution brand through word-of-mouth marketing. College also rely on alumni to provide mentoring, internships and career opportunities to students. As the alumni association was framed in Oct. 2009. From the day of formation of association, the old students have given many suggestions for improving the functioning of college and have promised to make their contribution in enhancement of quality education in the college in future. The Alumni helps in establishing networking with all students. It helps the college in updating about the placements of pass out students. Alumni Association furnishes information about job opportunities in schools. Its feedback has helped in improving the existing curriculum, organizing new activities, etc. It has given many healthy suggestions for the augmentation of the college. Alumni association conduct various competitions & organizes department level program like Teacher's day, farewell to final year students, various sports activities etc. The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure maximum benefit to the students as well as teaching and non-teaching staff.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	View File

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

All of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

3

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	View File

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism

through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The College has an Alumni Association. The Association has been helping the college in its growth and development process efficiently, by providing positive feed back. The principal of the College is the President of the Alumni Association. Other members include faculty and students. The activities of the Alumni Association of the last two years are given below.

- Informal get together of the students of every preceding session's passed out batch in college campus.
- Felicitation of the students who get placements during the preceding academic year.
- Election of the office bearers from the students of the preceding session.
- The top ten alumni occupying prominent position.
- Contribution of Alumni to the Growth and Development of the College.

The alumni's contributions in the growth and development process are given below.

- The Alumni helps in establishing Networking with all students.
- It helps the college in updating about the placements of pass out students.
- It furnishes information about job opportunities in schools
- Its feedback has helped in improving the existing curriculum, organizing new activities, etc.
- It has given many healthy suggestions for the augmentation of the college.
- Helps in publicity

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory

mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Abhilashi College of Education uses a Professional Management approach to manage the colleges. The Professional Management programme aims to put the concept of innovation into practice in academic and administrative settings. Decentralisation is a management practice with its own significance. It reflects policy development, planning and administration, and office management. The quality initiative, which promotes education to all sections, is overseen by management and administration.

Management, Administration, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-Teaching Staff, Red Ribbon Club, and all stakeholders involved in decentralisation and participatory management are all working together to ensure the efficient and smooth working of the College. The College promotes a decentralised and participatory management culture, involving all types of stakeholders in decision-making. The management team believes strongly in decentralisation and participatory management. The management of Abhilashi College of Education governs all the possible frontline areas and scenarios pertaining to the overall development of the Institution and its gradual growth. The administration strives to give the colleges significant autonomy in all areas of decision making.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The college support a trend of decentralised governance system with

well defined interrelationships. Abhilashi Educational society is the parent body of the college. Regular meetings of the management committee are held for the effective and smooth functioning of the college. All the main decisions related to college are taken by the Principal in consultations with the management committee of the college. Principal is the academic and administrative head of the college. some financial power is given to principal for the overall growth and development of the college. In addition, any college staff members , students can give the suggestions and ideas for the improvement.

Participative Management

The college always promote the culture of participative management by involving staffs and student in various activities. All decisions of the college are govern by the management. The students and faculties are allowed to expres themselves for any suggestions to improve the excellence in any aspects of the college. All the staff members actively participate in implementing the policies , procedures and framework desined by the management in order to maintain the and achieve the the quality and achieve the vision and mission of the college.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	View File

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The institution maintain transparency in its financial ,academic ,administrative and other functions; the following are the few means which shows the means of transparency:

- Abhilashi college of Education is self financed Affiliated to Himachal Pradesh university shimla , so institute abides by the terms of the university
- Admision is an online process which is strictly on the basis of merit in accordance to the government reservation policies.
- College has IQAC which monitor every activities of the college for overall growth and development of the college .
- College has own websites where organogram, admission schedule

, fee structure, academic calendar, IQAC meetings, time table, results, faculty lists, rule regulations of the colleges, Appointment procedure for faculties and non-academic has been uploaded.

- For maintenance of financial transparency college follows the internal audit and external audit system.
- Examination system is well governed and monitored by Himachal Pradesh University in association with Abhilashi College of Education.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The College Quality Policy is well Conveyed from its Vision and Mission statements, Strategic plan and action are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring mechanism. Strategy to develop competencies to serve the ever-changing needs of the society and strategies to empower the faculty, staff and aspiring trainee teachers with essential teaching knowledge and skills. Applying the innovative teaching learning methods, such as cooperative learning, group discussions, seminars, play, quiz, declamations, speeches etc.

Activity: - Two days' Workshop on Office Management was conducted on 09/09/2020 to 10/09/2020. was organized by Abhilashi College of Education. The objective of this workshop was to provide effective knowledge and awareness among teaching and non-teaching staff to get well acquainted with the in-depth knowledge of proper management of office work and the activities pertaining to it. Almost .. teaching and non-teaching staff are benefited by this activity.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637879663988368261.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical set up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

Abhilashi college of Education has been established in 2003. It has a Abhilashi Educational society parent body to monitor and achieving the vision and mission of the institution.

College has an effective organizational structure which monitors and improves the overall quality of the institution. The organizational structure includes Abhilashi Educational Society (Parent body) at top, Chairman, Secretary, Principal, Coordinator IQAC, Different cell/committees, college student association (CSA). Faculties were appointed by management according to the NCTE norms.

Admission is an online process which is strictly on the basis of merit in accordance to the government reservation policies.

College has IQAC which monitor every activities of the college for overall growth and development of the college .

College has own websites where organogram, admission schedule , fee structure,academic calender , IQAC meetings , time table , results, faculty lists, rule regulations of the colleges ,

File Description	Documents
Link to organogram on the institutional website	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637836547928509259.jpg
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

College has been forms various committees /cells and /bodies and their functions are properly defined, considering the overall development of the college. The faculty member as an In-charge with two or more faculty members as committee member. Committee in-charge will look after the committee program and operation. Each Activity conducted by the committee/cell is as per the standard operating procedures laid down by the management.

In this year under IQAC of Abhilashi college of Education organised Two days Workshop on 11/09/2020 to 12/09/2020. The theme of the Workshop was "Management Information System". Total 29 participants were actively participated in this event and are benefitted by the sessions of the workshop. The objective of organising this workshop

was to provide deep understanding about the concept of information system, approaches and different applications for the management of the data collected and its proper analysis in the most effective way. The workshop was really very useful for all the academicians, teacher-educators and researchers in the field of Education and data management professionals.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Abhilashi College of Education has adopted various effective measures for the benefit and welfare of the Teaching staff. The major welfares are listed below:

- Interest free loan facility for teaching.
- EPF for staff members releasing salary less than Rs 15000/-per month.
- provision of Casual, earned, medical and study leave.
- Accidental insurance facility for staff members.
- Use of computers, printing and Xerox facility for carrying own study/research works.
- Grievance redressed mechanism for all employees adopted by Abhilashi Educational Society (parent body of the college).
- Sponsoring staff for professional development programs.

Welfare schemes for Non-Teaching

- Interest free loan facility for non-teaching
- EPF for staff members releasing salary less than Rs.15000/-per month.
- Casual, earned, medical leave.
- Accidental insurance facility for staff members.

Abhilashi College of Education has adopted various effective measures for the benefit and welfare of the students. The major welfares are listed below:

- Post metric scholarship for students
- Hostel facility for girls
- Fee concession to the students who belongs to the weaker section of the society
- Preventions of violence, misbehavior and harassment against women in the college during working hours.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

56

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	View File
Certificate of participation for the claim	View File
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

2

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	View File

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

76

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff
Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Institution has performance based appraisal system for the assessment of teaching . The performance appraisal report is based on the annual performance of the employees on the basis of their academic ,research and other curricular and co-curricular activities.

Performance Appraisal system for teaching staff

The teacher , as a person and teacher as a performer, is one of the mandatory assessment for his /her performance is appraised through his /her implementation of innovative methodologies in classroom lectures, seminars tutorials, course delivery , question paper setting and evaluation , updating of materials etc. Besides students feedback and pass percentage of the course are also considered.

The performance of the faculty is evaluated based on professional contribution to academics , contribution to short term training courses, performing invigilator duties, contribution to college administrative bodies such as Abhilashi Education society, management committee, NAAC etc.

The above set performance appraisal report is filled by employees in a given prescribed performa which includes all the above set related to points and sub points. Filled in the prescribed format is revised by Principal to assess the attitudinal, /behavior /professional aspects of the concerened faculty.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

To ensure financial compliance, the College has established a mechanism for conducting annual internal and external audits of financial transactions every year.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

Process of the internal audit: An internal financial committee audits all vouchers on a yearly basis. The expenses incurred under various headings are thoroughly scrutinized by verifying the bills and vouchers. If a discrepancy is discovered, it is brought to the attention of the principal. Every year, the same procedure is followed.

Process of the external audit: According to government regulations, the college's accounts are audited on a regular basis by chartered accountants. After the audit, the auditor ensures that all payments have been duly authorized, and the report is sent to management for review. Any questions that arise during the auditing process will be addressed as soon as possible, along with the supporting documentation, and within the time limits specified.

All of these mechanisms demonstrate the College's financial transparency and adherence to financial discipline in order to avoid defalcation of funds or properties at all levels duly signed by the management and chartered accountant authorities.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Abhilashi college of Education is a self financed college, where the funds are generated through the fees paid by the students. Deficit is managed by taking advance from the parent trust. The institute has a well defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.

Institutional budget is prepared by Accounts department every year taking into consideration of recurring and non-recurring expenditures. All the major financial decisions are taken by the director and Accounts department with management of the college. As and when urgent requirement arises it is given after sanctioned revived from accounts office.

All the major financial transactions are analyzed and verified under following sections:

- software and internet charges
- library books /journals
- repair and maintenance
- Printing and stationary
- Equipment & consumables
- Furniture & fixtures

Abhilashi College of Education has adopted a well-managed resource mobilization policy for the proper management and functioning of resources of Abhilashi College. The management of resources is done at the different levels as per the hierarchy of the College.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

The College has an Internal Quality Assurance Cell which is established on 27th march, 2010. This cell ensures quality in all academic and administrative activities which leads to overall development of the institution. This cell keeps records of individual and institutional achievements.

Main functions

1. To improve the academic and administrative activities of the institution.
2. To disseminate information on various quality parameters of

higher education among teachers and administrators.

3. To document various programmes/activities leading to quality improvement.
4. To organize inter and intra-institutional workshops, Orientation programs, seminars, guest lectures and faculty development programmes.
5. To collect and analyze feedback from students and other stakeholders on institutional working.
6. To update the college websites.
7. To prepare the Annual Quality Assurance Report (AQAR) as per guidance and parameters of NAAC.
8. To act as a nodal agency of the institution for coordinating quality- related activities including adoptions and dissemination of best practices.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

IQAC continuously review and takes steps to improve the quality of Teaching -learning process. To disseminate information on various quality parameters of higher education among teachers and administrators.To prepare the Annual Quality Assurance Report (AQAR) as per guidance and parameters of NAAC.The academic calender is prep[ared in advance , displayed and curculated in the college and strictly followed.Admission to course , summer and wiinter exam prepratoty vacations , examination schedule, declaration of house exam conduction and results, microteaching ,simulations, one month teaching practices, four months teaching practices are notifie in the academic calender. All newly appointed trainne teachers have to compulsory attend the orientation program in which they are made aware of the philosophy , the uniqueness of the education system , the teaching -learning process , the system of continous evaluation. compulsory core subjects, microteaching ,simulations ,macroteaching , various co-curricular activities , discipline and culture of the college. Students are appised of the time table ,program structure ,

syllabi of the courses before the commencement of the semester. Feedback form the students also taken individually by teachers for evaluating their overall teaching.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

18

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Four of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://abhilashicollegeofeducation.in/Static/V1/Files/Documents/637839828322212895.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://www.abhilashicollegeofeducation.in/Static/V1/Files/Documents/637713624049757223.pdf
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	View File
Any other relevant information	View File

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

FOR FIRST CYCLE

1. INTRODUCTION OF VALUE ADDED COURSES

- Yoga Practices for pupil teacher for their better mental health and peaceful mind.
- Use of ICT for effective teaching and learning.
- Enhancement of Communication skills among Pupil-teachers
- Guest lecture from eminent personalities.

2. PREPARATION OF COMPETITIVE EXAMINATION

- Construction of Question Bank including all the pedagogies subjects.
- Initiative of TET Coaching for outgoing pupil teachers commenced from 2018.

- Provision of remedial teaching for pupil teachers who finds any difficulties in understanding the concept.
- Provision of advanced teaching for Pupil teachers above average levels of intelligence.

FOR SECOND CYCLE

1. FORMATION OF NEW CELL AND COMMITTEES.

For smooth functioning of the college all essential cells and committees are framed by the college

2. Organization of workshops/ orientation program/ conference.

- Seven days orientation Program for faculty organized by IQAC of Abhilashi college of Education on dated 14-21 Feb 2022.
- Two days national conference organised by IQAC , Abhilashi college of education in collaboration with Abhilashi University Chailchowk, Mandi, on dated 24th -25th September 2021
- Organisation of Job fair by placement cell of Abhilashi college of Education on dated 08-10-2021

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Abhilashi College of education has set high values and standards for the improvement of community living. Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the students as well as community. We are committed to quality and excellence in all activity teaching, training and extension.

The institution works on the concept of power saving ways and uses

the sources which reduces the power requirements like-

1. The institution is located in such a great location that energy requirements are zero as we have a complete sunlight and proper ventilation in all the rooms.
2. Replacement of Bulbs, CFLs with the energy saving LED bulbs.
3. Less use of lights during the daytime and proper taking care of the power not remained on after the college with the cooperation of students and faculty members too.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The institution follows the 3R's Reduce, Reuse and Recycle for the management of waste within the campus. Abhilashi College of Education aims to extract the maximum practical benefits from waste products and to generate comparatively a minimal amount of waste. Waste management includes storage, collection, transport, handling, recycling, disposal and monitoring of waste management.

(i). Solid waste management: The solid waste procedures are collected in appropriate dustbins. The waste like garbage, and other degradable waste are disposed of.

(ii). Electronic waste management: Electrical waste like electrical waste, metal waste, circuit boards, etc are sent to the authorised recycling unit for proper disposal.

The institution has done arrangement for the proper waste management like-

1. The institution has proper different dustbins on each floor.
2. The students were instructed to use dustbins.

3. The Class Representatives are appointed to have a check on the students of the section.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Two of the above

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

One of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a

pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Abhilashi College of Education key operations has very less impact on the environment as the College is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed.

1. Proper segregation, disposal and recycle methods to be adopted for different wastes generated on campus like paper, plastic waste from the canteen, and different types of e-waste.
2. Annual green and environmental measures like plantation to be taken by the college to make campus eco-friendly.
3. All the high-energy consumptive lamps are replaced with LED bulbs.
4. Use of thermocol is strictly banned on the campus.
5. Use of public transport and vehicle pooling to be encouraged among staff and students.
6. Students are encouraged to recycle the different waste materials for creative work during activities and festival celebrations in the college.
7. Use of Plastic bags is strictly banned on campus.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	View File

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

Three of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0.08

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Abhilashi College of Education is always sensitive and emphatic towards social, environmental and community problem. Time to time the college has organized the seminars, webinars and awareness programs touching the issue of environment, society and community. The college is willing to nurture a healthy environment for which different programs like plantation are organized. Abhilashi College of Education tries to maintain harmony and try to create good will among students. Each and every student along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies and government and non-government campaigns. College plays an effective role in the area to maintain peace and national integration. The college regularly organizes different activities for inculcating the values of

tolerance, harmony towards cultural diversities. These activities have a very positive impact on society's cultural and communal thought directly. The college celebrates the special and important days every year with great honour and respect. These programs organized by the college promote greater value of life, love, integrity, fraternity and patriotism in the minds of the students. Thus, a sense of commitment towards nation, society and responsibility towards community and humanity at large is instilled in the mind of the students.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

BEST PRACTICES (2020-2021)

In addition to the main motto Vidya Dadaati Vinayam (Education creates Politeness). The vision of Abhilashi College of Education is appropriately summed up by Swami Vivekanand's quote we want the education by which character is formed, strength of mind is increased. The intellect is expanded and by which one can stand on one's own feet. Abhilashi College of Education was established in 2003 and right from that time it endeavored to provide quality teacher education to the prospective teachers. For maintaining a standard in providing quality teacher education, the College is accredited with "A" grade by National Assessment and Accreditation Council.

BEST PRACTICE-1

ONLINE TEACHING METHODS

BEST PRACTICE-2

GREEN CAMPUS INITIATIVE

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The vision of the institution is "Let the light of knowledge spread over all corners" with main objectives like to create human resources that would be useful for the nation and to provide opportunity to all for quality higher education in the area. The institution constantly thrives to achieve its stated vision and mission through distinctive approaches and innovative strategies. College provides ambience of creativity, innovation, discipline and good learning experiences. It constantly updates its infrastructure

facilities as per need and requirement. Various workshop, presentations, seminar etc are organised to provide right path of guidance to produce quality research beneficial to the society. Appreciation certificates awarded to students for actively contributing to institution through various programmes. The college conducts various outreach activities each year with the help of its support services to develop life skills among the students. Students are motivated to visit orphanage to impart the value of social responsibility. Many extension activities carried out, which is one of the significant features of the college and its commitment towards overall development of the students. College constantly contributes in educational development of the local area; Thus, institution focuses on educational up-liftment of youth.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File